



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

30

2. Council Meeting Date:

February 14, 2008

TO: MAYOR & COUNCIL

3. Date Prepared: February 4, 2008

THROUGH: CITY MANAGER

4. Requesting Department: Community Services

5. SUBJECT: Extend contract (Bid No. CS7-966-2369) for printing/distribution of the Break Time Magazine with Century Graphics in an amount not to exceed \$50,000.

6. RECOMMENDATION: Recommend extending contract (Bid No. CS7-966-2369) for printing/distribution of the Break Time Magazine with Century Graphics in an amount not to exceed \$50,000.

7. HISTORICAL BACKGROUND/DISCUSSION: The Break Time Magazine contains information about the recreational and cultural programs, classes and events offered to the general public by the Community Services Department. Effective January 2007, distribution of the magazine was changed to a free subscription based process, posting on the city's web site and hard copies being made available at key city facilities. Incorporating the subscription based distribution process allowed staff to reduce the number of issues printed per quarter in previous years (80,000), and use a portion of those savings to offset the cost increase that would occur from adding pages as a result of incorporating programs, classes and events from new facilities. We currently print 25,000 copies per quarter.

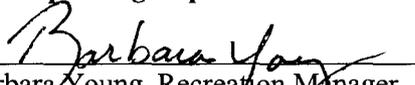
8. EVALUATION PROCESS: In March 2007, Council awarded a one year contract with four one year optional extensions to Century Graphics for printing/distribution of the Break Time Magazine. The contract expires March 31, 2008, and staff is requesting a one year extension. The vendor has agreed to extend the contract with no price increase.

9. FINANCIAL IMPLICATIONS: Funds for Design, Printing and Distribution of the Break Time Magazine will be from General Fund, Recreation Cost Center Printing Account, 101.4550.0000.5309.

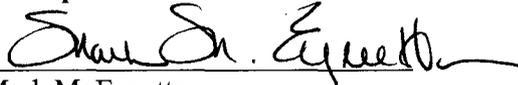
10. PROPOSED MOTION: Move to extend the contract (Bid No. CS7-966-2369) for printing/distribution of the Break Time Magazine with Century Graphics in an amount not to exceed \$50,000, per staff recommendation.

APPROVALS

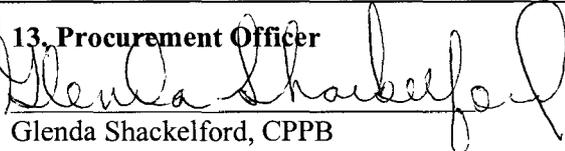
11. Requesting Department


Barbara Young, Recreation Manager

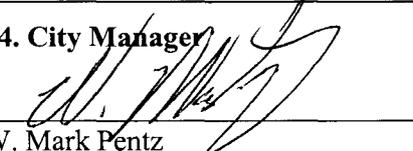
12. Department Head


Mark M. Eynatten

13. Procurement Officer


Glenda Shackelford, CPPB

14. City Manager


W. Mark Pentz

AMENDMENT NUMBER ONE
TO AGREEMENT BETWEEN THE CITY OF CHANDLER AND CENTURY GRAPHICS
FOR PRINTING OF BREAKTIME MAGAZINE NO. CS7-966-2369

This Amendment #ONE to that certain Agreement Between the City Of Chandler and Century Graphics for Printing Breaktime Magazine dated April 1, 2007 between the City of Chandler (CITY) and Century Graphics is entered into this 1 day of February 2008.

WHEREAS, a one year contract was awarded to Century Graphics for the period April 1, 2007 through March 31, 2008 with four one year renewal options.
NOW THEREFORE, the parties agree as follows:

1. The contract is extended for one year for the period April 1, 2008 through March 31, 2009.
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this 1 day of February, 2008.

CITY OF CHANDLER:

CONTRACTOR:

By: _____
Mayor

By: Raymond G. Goff
Title: President

APPROVED AS TO FORM:

City Attorney [Signature]

ATTEST: (If corporation)

ATTEST:

City Clerk

Raymond G. Goff
Secretary

WITNESS: (If Individual or Partnership)
